

NATS Step-by-step Auditions Registration

1. PLEASE read Auditions ESSENTIAL INFO, NEW THIS YEAR and General Repertoire Rules and Definitions. Look carefully at the Category, Repertoire and Performance Requirements page.

2. Before you begin, please have the following required information of your student:

- First Name
- Last Name
- Phone Number
- Email
- Birth Date
- Audition Category
- Repertoire Selections (Title, Composer, Language)
- Pianist Name

3. Log onto your member account at <https://www.nats.org/>. After you login, you should be on the membership page. Click the green button that reads “NATS Auditions Registration”. If you are already logged in to the website click “Member Home” on the top of whatever page you are on to access the membership page. If you have forgotten your login or password, follow directions on the website.

4. Click on Register Students and Select NATS Tahoma Chapter Student Auditions 2017

5. Click on Register Another New Student.

- Select a previous student or enter a new student. Enter student’s name. Click NEXT.
- Enter address, click NEXT.
- Enter personal details, click NEXT.
- Enter additional information, click NEXT.
- Click CONTINUE

6. Add Student’s Category. Click NEXT

7. Enter student's Repertoire titles and other information. PLEASE make sure to list larger works as sources of arias or MT selections. You DO NOT need to enter the duration of the selection.

8. Select or Enter Pianist. Click NEXT.

9. Review and confirm that all the information is accurate by clicking the box at the bottom of the review page. Click SAVE

10. To enter another student, click ADD ANOTHER STUDENT. The website will save your information, so you can continue adding students until all of your participating students have been entered. When you are finished, click the FINISHED ENTERING STUDENTS box.

11. Click on COMPLETE REGISTRATION (Make sure that you have confirmed all the information for each student).

12. To pay for registration, click GO TO PAYMENT PAGE and follow the prompts. All payments are now taken through the national website.

13. Any changes to student information or Repertoire must now be made by contacting Colin Briskey at colinbriskey@msn.com

14. SCHEDULE, JUDGING and WORK ASSIGNMENTS will be posted on website after registration closes. You will receive an email announcing these assignments.